

## Rotherham Council

Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Orzo Rotherham Ltd

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description  Orzo, 2/2a Doncaster Gate,			
<b>Post town</b>	Rotherham,	<b>Postcode</b>	S65 1DJ
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 11,500 (£180 paid)	

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)

g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)

ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)

h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	<input checked="" type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth:			I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes		
Nationality:					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					

E-mail address (optional)	
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#### (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Orzo Rotherham Ltd
Address	2 Doncaster Gate, Rotherham, S65 1DG
Registered number (where applicable)	14447327
Description of applicant (for example, partnership, company, unincorporated association etc.)	Limited Company
Telephone number (if any)	07425702770
E-mail address (optional)	orzoressaurant2@gmail.com

#### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	M	YYY
09	12	2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	M	YYYY

Please give a general description of the premises (please read guidance note 1)

Established 3 Storey restaurant situated in town centre.

On the ground floor, the premises has a large open area for seating (for approximately 40 Covers), a bar and a snug area. There is also a smaller kitchen area to the rear.

Up the first flight of stairs (mezzanine area) there is a function room which can seat up to 40 covers and up a further flight of stairs up to a second dining area that can accommodate up to 80 people. Disabled toilets are located on the ground floor and male and female toilets are situated on the first floor.

There is also a lift operating directly from the ground to the first floor.

The restaurant opening times are 11am – 10pm every day **unless there is a pre-booked event**

The application was amended on 13th December 2022 so as to remove the highlighted text.

If 5,000 or more people are expected to attend the premises at any one time,  
please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here</b> (please read guidance note 4)	
Thur			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)	
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here</b> (please read guidance note 4)	
Thur			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)	
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input checked="" type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here</b> (please read guidance note 4)	
Thur			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)	
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat			<b>For pre-booked events on any day from 23.00 to 01.30</b>	
Sun			<b>The application was amended on 13th December 2022 so as to remove the highlighted text.</b>	

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input checked="" type="checkbox"/> X
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here</b> (please read guidance note 4)      <b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat			<b>For pre-booked events on any day from 23.00 to 02.00</b>	
Sun			<b>The application was amended on 13th December 2022 so as to remove the highlighted text.</b>	

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here</b> (please read guidance note 4)	
Thur			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
			Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)	
Wed			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)	
Thur			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Fri				
Sat				
Sun				

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
			Indoors	X
			Outdoors	X
			Both	X
Day	Start	Finish		
Mon			<u>Please give further details here</u> (please read guidance note 4)	
Tue				
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat			<b>For pre-booked events on any day from 23.00 to 02.00</b>	
Sun			The application was amended on 13th December 2022 so as to remove the highlighted text.	

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	
Day	Start	Finish	On the premises	X
Mon	11.00		Off the premises	
		21.30	Both	
Tue	11.00			
		21.30		
Wed	11.00			
		21.30		
Thur	11.00			
		21.30		
Fri	11.00			
		21.30		
Sat	11.00			
		21.30		
Sun	11.00			
		21.30		
<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)				
<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)				
<b>For pre-booked events on any day from 21.30 to 01.30</b>				
The application was amended on 13th December 2022 so as to remove the highlighted text.				

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name Miss Kvetoslava Janova	
<b>Date of birth:</b> 11.08.2003 <b>Place of birth:</b> Kosice, Slovakia <b>Nationality:</b> Slovakian	
Address	
Postcode	S65 1PJ
Personal licence number (if known) TBA	
Issuing licensing authority (if known) Rotherham	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

None

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	11.00		
		22.00	
Tue	11.00		
		22.00	
Wed	11.00		
		22.00	
Thur	11.00		<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
		22.00	
Fri	11.00		
		22.00	
Sat	11.00		<b>The hour for the closure of the premises will be 02.00 for pre-booked events on any day.</b>
		22.00	
Sun	11.00		
		22.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

**1. CCTV**

- 1.1** The premises shall install and maintain a CCTV system. Cameras will be positioned on all floors, at the front exterior and all entrance and exit doors.
- 1.2** The CCTV system shall have sufficient hard drive storage capacity to store a minimum of 31 days and to continually record when the premises is open for licensable activities.
- 1.3** The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering the premises at each entrance point.
- 1.4** A CCTV log will be completed on a weekly basis to record all elements of the CCTV System is maintained in good working order and recordings date and time stamped.
- 1.5** Only nominated staff shall be trained in the operation of the CCTV system to ensure rapid data retrieval & downloads of footage can be provided to the Police & the Local Authority Officer upon reasonable request in accordance with the Data Protection Act.
- 1.6** In the event of a failure of the CCTV system for any reason, a record of the failure will be recorded in the premises Incident log and immediate steps will be made to rectify the problem.
- 1.7** The DPS will provide training to staff in relation to alcohol sales in relation to the restrictions of 16 & 17 year old(s).

**b) The prevention of crime and disorder**

**2. Incident / Refusals Register**

- 2.1** An incident log shall be kept at the premises. Log records will be retained for a period of 12 months from the date it occurred. It will be made immediately available on request to an 'authorised person' (as defined by section 13 of the Licensing Act 2003), an authorised trading standards officer or the police, and must record the following;
- 2.2** All crimes reported to the premises (where relevant to the licensing objectives)
- 2.3** Any incidents of disorder on the premises or within the direct vicinity.

**3.** A written register of refusals will be operated. Such records shall be kept for a period of 12 months and the contents of the log book will be made available for inspection to Local Authority officers and the police.

**4.1** For any pre booked events door supervisors registered with the SIA qualifications will be employed on such times and ratios following a risk assessment for each particular event. Such numbers will be sufficient and capable of controlling the customers on the venue.

**4.2** All door supervisors will complete on the first engagement an in-house registration form. This form will be retained on the premises for a minimum of 12 months.

**4.3** All door supervisors will be easily identifiable by their outer clothing and their badges will be clearly visible at all times.

**4.4** The premises licence holder will operate a written Dispersal Policy whereby at the end of all events, the door supervisors (if employed) or a senior member of staff or both will observe the exterior of the premises to assist in the smooth dispersal of all customers from the venue to encourage customers to leave the area quickly, quietly and to help to disperse people gathering outside.

**5.** When the designated premises supervisor is not on duty, a contact telephone number will be available at all times.

**6.** All alcohol including spirits will be stored and sold behind the bar(s).

**7.** There will be employed when required enough staff to collect glasses and bottles from around the premises during the event and bottle bins will be placed around the premises if necessary, depending on the event taking place.

**8.** A written alcohol register containing all the names of all persons who are authorised to serve/sell alcohol on the premises will be completed and kept at the premises for a minimum of 12 months

**c) Public safety**

**9.** All free-flowing alcoholic drinks will be dispensed into polycarbonate plastic glasses or shatterproof glass for consumption by customers.

**10.** No customers apparently carrying open bottles upon entry shall not be admitted to the premises or any times the premises are open to the public.

**11.** Alcoholic and other drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose.

**12.** At least one door supervisor will be positioned near any stairway to monitor the customers safely during a large event.

**13.** All lighting both internal and external will be of sufficient illumination for customers to safely navigate the building.

**d) The prevention of public nuisance**

**14.** Prominent, clear and legible signage shall be displayed at the entrance and exit of the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly. ( Quiet Notice).

**15.** The Management will provide a free telephone service for all non residents and will have an agreement with a minimum of a local taxi companies that will agree to certain 'quiet' conditions when collecting customers at the end of the evening. These quiet conditions will ensure that all taxis vehicles will make the minimum noise possible and encourage customers to leave quickly and quietly.

**16.** All customers will be encouraged to pre-book their taxi and to wait for their taxi inside the restaurant.

**17.** The Management will operate a Noise Assessment log book when any pre booked function is taking place and will endeavour to reduce the noise to an inaudible level at the nearest residence.

**18.** The Management will ensure that no extractor fan or exterior lighting will cause a nuisance to any local residence

**19.** The Management will operate an open-door policy whereby any nearby resident will be encouraged to report any matters of concern they have with the premises, regarding noise and noise nuisance.

**20.** All trade waste will be stored in lidded industrial bins. No glass bottles / waste will be disposed of between 20.00 and 08.00 on any day.

**21.** All deliveries and collections of trade waste will only be carried out between 08.00 and 20.00 on weekdays

**e) The protection of children from harm**

**22.** When an event is to be held that is likely to attract under 18's, the premises licence holder will install, operate and maintain an identification and age verification system, for example, coloured wrist bands

**23.** Proxy signs will be fitted near to all alcohol P.O.S positions warning people not to buy alcohol for children.

#### **24. Challenge 25**

**24.1** The premises shall operate a Challenge 25 policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer the local authority/council.

**24.2** All staff engaged in the sale of alcohol shall be trained in Challenge 25. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer of the local authority/council on demand

**24.3** Prominent, clear and legible Challenge 25 signage shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated.

#### **Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.  X
- I have enclosed the plan of the premises.  X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. *Electronic application*   X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.  X
- I understand that I must now advertise my application.  X
- I understand that if I do not comply with the above requirements my application will be rejected.  X
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).  X

*It is an offence, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.*

*It is an offence under section 24b of the immigration act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the immigration, asylum and nationality act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified*

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	
Date	08th November 2022
Capacity	Agent on behalf of the applicant

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Tony Clarke  
JMC Licensing Consultants,  
540 Antrim Road

Post town	Belfast	Postcode	BT15 5GJ
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Telephone number (if any)	07388 441720
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional) securelicenses@gmail.com	
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